

<p>Moved: Chris Seconded: Cara Agreed</p> <p>Jeremy Callander joined the meeting at 7.04pm</p> <p>Motion that Jeremy Callander be granted speaking rights</p> <p>Moved: Rowena Seconded:</p> <p>Motion: That the Board move into committee to discuss personnel at 7.05pm</p> <p>Moved: Rowena Seconded: Agreed</p> <p>Jeremy left the meeting 7.32pm</p> <p>Motion: That the board move out of committee at 7.35pm</p> <p>Moved: Rowena Seconded: Agreed</p>	
<p>2.3 Ongoing summary of progress to date in relation to the Annual Plan:</p> <p>To be discussed quarterly last meeting of each term</p>	
<p>2.4 Finance Report:</p> <p>Chris advises the Board of the latest operational grant funding and its impact on the school budget.</p> <p>Rowena discussed the adoption of Kindo as an automated and integrated "shop"</p> <p>Motion: That the Board adopt the use of KINDO payment system with effect from term 3. Maintaining Eftpos facility during term 3 with an intention to cease in term 4.</p> <p>Moved: Rowena Seconded: Agreed</p>	<p>Sue to contact Annette and arrange transition</p>
<p>2.5 Health and Safety – discussed under the principals report.</p>	
<p>2.6 Policy Review – discussed under the principals report.</p>	
<p>2.7 Personnel</p> <p>Julie Heath left the meeting at 8.53 pm</p> <p>Motion: that the Board move into committee to discuss the Deputy Principal appointment at 8.54pm</p> <p>Moved: Rowena Seconded: Agreed</p> <p>Motion: That the Board move out of committee at 9.15pm</p> <p>Moved: Rowena Seconded: Agreed</p>	
<p>2.8 Staff Trustee Feedback:</p> <p>After the last board meeting Chris informed staff of the board's decision to pay the cost of Teacher Registration for staff – staff were very appreciative of this cost being covered and that it is backdated to January of this year. Thank you.</p> <p>The morning tea shout was very generous and very delicious, thank you. This was timely with the extra hours everyone has been working to complete school reports and was much appreciated.</p> <p>The funding for additional items outside the planned budget is also appreciated by staff and should enhance our learning environments.</p>	
<p>2.9 PTA Feedback: Chris advised the Board of the outcomes of the PTA meeting on 02/07/2019 A quiz night is being organized for early Term 4 to fund raise 50% BOT and 50% for year 6 camp fundraising</p>	
3. Strategic decisions	
<p>3.1 BOT delegations:</p> <p>Rowena called for nominations for a deputy chairperson, Julie nominates Cara to be Deputy chair No other nominations received.</p> <p>Motion: That Cara be appointed deputy chairperson</p> <p>Moved: Julie Seconded: Chris Agreed</p> <p>Committee delegations agreed as follows:</p> <p>Finance Committee: Chris, Sue, Rowena Personnel Committee: Chris, Alice Policy Review Committee: Chris Julie</p> <p>Motion: That the Board delegates responsibility to the above members of each subcommittee to act on behalf of the whole board and report with recommendations at each meeting.</p> <p>Moved: Rowena Seconded: Agreed</p> <p>Future meeting dates and start time have been confirmed as Monday at 5pm</p>	<p>Distribute the concerns an complaint flow chart to the school community</p>
<p>Ma te rongo ka mohio, Ma te mohio ka marama, Ma te marama ka matau, Ma to matau ka ora <i>Through perception comes awareness, Through awareness come understanding, Through understanding comes knowledge, Through knowledge comes well being.</i></p>	

<p>3.2 NZSTA AGM Voting Form: The BOT agreed the following: Rowena will be the voting delegate.</p>	
<p>3.3 Chaplaincy: The BOT have agreed to accept the proposal for Chaplain services within Birchwood School. These will commence in Term 3. Motion: That the Board accept the proposal from Life walk for chaplaincy services at Birchwood School with effect from the beginning of term 3. Moved: Chris Seconded: Rowena Agreed</p>	Chris to introduce chaplain service to school community.
<p>4. Strategic discussions</p>	
<p>4.1 BOT Vacancies: The Board discussed the need to complete a GAP analysis and review the opportunities within our parent communities Motion: That the Board move into committee to discuss BOT vacancies at 8:40pm</p>	
<p>4.2 Health Survey: Julie and Chris presented the results of the recent health survey and asked the board for the next steps. The board discussed the options and decided that Chris and Julie will scan the results for general sentiments being aware of minority views, and then report back to the BOT at the next meeting.</p>	Julie and Chris to analyze results and report back to whole board next meeting.
<p>4.3 Community Engagement survey: Rowena presented the raw data from the Community engagement survey to the Board. They discussed the comments and have requested that Rowena prepare a summative report for each question to be presented at the next meeting for further analysis. Data to be shared with Chris for discussion with staff.</p>	Rowena to share data with Chris for dissemination with staff. Rowena to create summative report for next meeting.
<p>Identify agenda items for next meeting (21/8/19)</p> <ol style="list-style-type: none"> 1. Student achievement Data presentation - Kim 2. NZSTA Conference feedback 3. Community engagement Survey 4. Health Survey <p>6. Meeting closure</p>	
<p>6.1 Comments on meeting procedures and outcomes</p>	
<p>6.2 Preparation for next meeting 26th August 5pm</p>	

- Add staff trustee feedback standing item to Agenda at point 2.8
- Add PTA feedback standing item to Agenda at point 2.9

Meeting Closed at 9.20pm

***Ma te rongo ka mohio, Ma te mohio ka marama, Ma te marama ka matau, Ma to matau ka ora**
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Through understanding comes knowledge, Through knowledge comes well being.*

